

Sara E. Klimek Chief Human Resources Officer

Phone (315) 792-2249 Fax (315) 792-4885

#### PLEASE POST

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM ALBANY ELEMENTARY SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

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The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Columbus Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: July 1, 2024 – July 12, 2024 (Excluding July 4&5)

#### Vacancies for staff:

		Number of Hours	Number of Days	lotal Hours
•	10 Elementary teachers	5	9	405
•	3 Teacher Assistants	4	9	108
•	1 Security	5	8	36
•	1 Clerical	5	8*	50
•	1 Social Worker	4	9	36
			*Must work 4 of	days after last student day by

Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Columbus Elementary School in the Fall of 2023 will be given preference.

contract.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

PLEASE DO NOT E-MAIL.



Sara E. Klimek Chief Human Resources Officer Phone (315) 792-2249 Fax (315) 792-4885

## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM ALBANY ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check appropri	ate box:		
Teacher		Teacher Assistant	
Clerical		Security	
Nurse		Social Worker	
Name:			
Home Address, Street, C	City, Zip Code: _		
Cell Phone:			
Position applying for: _			
Certification Status:			
Current Position:		ntary or Special Education)	
School location:			
Length of time in curren	t position:		
If interested in substitut	ing, please indic	ate dates available:	
Signature		Date	_



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## PLEASE POST

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM COLUMBUS ELEMENTARY SCHOOL Iding: Title I Title II Title IV SIG 1003

Funding: Title I, Title II, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

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The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Columbus Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: July 1, 2024 – July 12, 2024 (Excluding July 4&5)

Vacancies for staff:

	Number of Hours	Number of Days	l otal Hours
<ul> <li>10 Elementary teachers</li> </ul>	5	9	450
<ul> <li>1 Registered Nurse</li> </ul>	4.5	8	36
<ul> <li>1 Security</li> </ul>	5	8	40
<ul> <li>1 Clerical</li> </ul>	5	8*	40
<ul> <li>1 Parent Liaison</li> </ul>	4.5	9	40.5
		*Must work 4	days after last student day by
		contract.	

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Columbus Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM COLUMBUS ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check appropriate	e box:		
Teacher		Teacher Assistant	
Clerical		Security	
Nurse		Parent Liaison	
Name:			
Home Address, Street, City	, Zip Code:		
Cell Phone:			
Position applying for:			
Certification Status:			
Current Position:			
School location:			
Length of time in current po	osition:		
If interested in substituting	, please indic	ate dates available:	
Signature		Date	_



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### **PLEASE POST**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM – 2024**

# EXTENDED LEARNING TIME PROGRAM CONKLING ELEMENTARY SCHOOL

Funding: Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

\_\_\_\_\_\_\_

The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Conkling Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: June 28, 2024 – July 12, 2024 (Excluding July 4&5)

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	10 Elementary teachers	4.5	9	405
•	1 Nurse	3.5	9	31.5
•	1 Security	4	9	36
•	1 Clerical	4	9*	36
•	1 Parent Liaison	4	9	36
			*Must work 4	days after last student day by

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Conkling Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM CONKLING ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check appropriat	e box:	
Teacher	Security	
Clerical	Parent Liaison	
Nurse		
Name:		
Home Address, Street, Cit	y, Zip Code:	
Cell Phone:		
Position applying for:		
Certification Status:		
Current Position: (Please	note if Elementary or Special Education)	
School location:		
Length of time in current p	oosition:	
If interested in substituting	g, please indicate dates available:	
Signature	Date	_



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## PLEASE POST

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM GENERAL HERKIMER ELEMENTARY SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

\_\_\_\_\_\_\_

The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend General Herkimer Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: July 1, 2024 - July 12, 2024

Vacancies for staff:

	Number of Hours	Number of Days	Total Hours
15 Elementary teachers	4	9	540
2 Teacher Assistants	3	9	54
1 Registered Nurse	3	9	27
1 Security	4	9	36
1 Clerical	4	9*	27
1 Parent Liaison	3	9	27
	15 Elementary teachers 2 Teacher Assistants 1 Registered Nurse 1 Security 1 Clerical 1 Parent Liaison	15 Elementary teachers 4 2 Teacher Assistants 3 1 Registered Nurse 3 1 Security 4 1 Clerical 4	15 Elementary teachers 4 9 2 Teacher Assistants 3 9 1 Registered Nurse 3 9 1 Security 4 9 1 Clerical 4 9*

<sup>\*</sup>Must work 4 days after last student day by contract.

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at General Herkimer Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

EXTENDED LEARNING TIME PROGRAM
GENERAL HERKIMER ELEMENTARY SCHOOL
Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check appropriate	e box:	
Teacher	Teacher Assistant	
Clerical	Security	
Nurse	Parent Liaison	
Name:		
Home Address, Street, City	, Zip Code:	
Cell Phone:		
Position applying for:		
Certification Status:		
Current Position:(Please	note if Elementary or Special Education)	
School location:		
Length of time in current p	osition:	
If interested in substituting	, please indicate dates available:	
Signature	 Date	<u></u>



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### **PLEASE POST**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM – 2024**

# EXTENDED LEARNING TIME PROGRAM HUGHES ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

\_\_\_\_\_\_\_

The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Hughes Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: June 28, 2028 – July 12, 2024 (Excluding July 4&5)

#### Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	9 Elementary Teachers (Including 2 SPED & 1 ENL)	4	9	324
•	1 Teacher Assistant	3.5	9	31.5
•	1 Registered Nurse	3.5	9	31.5
•	1 Security	4	9	36
•	1 Clerical	4	9*	236
•	1 Social Worker	4	9	36

<sup>\*</sup>Must work 4 days after last student day by contract.

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Hughes Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM HUGHES ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check appropriate	te box:	
Teacher	Teacher Assistant	
Clerical	Security	
Nurse	Social Worker	
Name:		
Home Address, Street, Cit	y, Zip Code:	
Cell Phone:		
Position applying for:		
Certification Status:		
Current Position: (Please	note if Elementary or Special Education)	
School location:		
Length of time in current p	oosition:	
If interested in substituting	g, please indicate dates available:	
Signature	 Date	_



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### PLEASE POST

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

## EXTENDED LEARNING TIME PROGRAM JEFFERSON ELEMENTARY SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Jefferson Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: June 28, 2024 – July 12, 2024 (Excluding July 4&5)

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	12 Elementary teachers	4.5	9	486
•	1 Registered Nurse	3.5	9	31.5
•	1 Security	4	9	36
•	1 Clerical	4	9*	36
			*Must work 4 contract.	days after last student day by

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Jefferson Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on April 16, 2024 via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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# **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# JEFFERSON ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check appropriate box:		
Teacher	Security	
Clerical		
Nurse		
Name:		
Home Address, Street, City, Zip Code:		
Cell Phone:		
Position applying for:		
Certification Status:		_
Current Position: (Please note if Eleme	entary or Special Education)	_
School location:		
Length of time in current position:		
If interested in substituting, please indi	icate dates available:	
Signature	 Date	



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## PLEASE POST

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# JONES ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Jones Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: August 19, 2024 - August 28, 2024

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	13 Elementary teachers (K-6 9, LMS-1, ENL-2, PE-1)	4	8	416

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Jones Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records. **PLEASE DO NOT E-MAIL**.



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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM JONES ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Signature		Date	
If interested in substitut		ate dates available:	
_	-	<del>-</del>	
•		ntary or Special Education)	
Current Position:			
Certification Status:			
Position applying for:			
Cell Phone:			
Home Address, Street, 6	City, Zip Code: _		
Name:			
Nurse			
Clerical			
Teacher		Security	
Please check appropr	iate box:		



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### **PLEASE POST**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM KERNAN ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

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The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Kernan Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: June 28, 2024 - July 12, 2024

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	11 Elementary teachers	4.5	9	445.5
•	1 Teacher Assistants	3.5	9	31.5
•	1 Registered Nurse	3.5	9	31.5
•	1 Parent Liaison	4	9	36
•	1 Security	4	9	36
•	1 Clerical	4	9*	36

<sup>\*</sup>Must work 4 days after last student day by contract.

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Kernan Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records. **PLEASE DO NOT E-MAIL**.



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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM KERNAN ELEMENTARY SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check ap	propriate box:			
Teacher	Teacher Assista	ant	Security	
Nurse	Parent Liaison		Clerical	
Name:				
Home Address, S	treet, City, Zip Code:			
Cell Phone:				
Position applying	for:			
Certification Statu	us:			
Current Position:	(Please note if Elementary or Sp	pecial Education)		
School location:			_	
Length of time in	current position:		_	
If interested in su	bstituting, please indicate dates	available:		
Signature		Date		



Sara E. Klimek Chief Human Resources Officer

Phone (315) 792-2249 Fax (315) 792-4885

### **PLEASE POST**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM – 2024**

# EXTENDED LEARNING TIME PROGRAM M.L. KING, JR. ELEMENTARY SCHOOL Funding: Title I, Title II, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

\_\_\_\_\_\_

The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend M.L. King, Jr. Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: August 19, 2024 - August 27, 2024

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	11 Elementary teachers	4.5	9	445.5
•	1 Registered Nurse	3.5	9	31.5
•	1 Security	4	9	36
•	1 Clerical	4	9*	36
			***	

<sup>\*</sup>Must work 4 days after last student day by

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at M.L. King, Jr. Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records. **PLEASE DO NOT E-MAIL**.



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## **Application for all Staff**

#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

EXTENDED LEARNING TIME PROGRAM
M.L. KING, JR. ELEMENTARY SCHOOL
Funding: Title I, Title II, Title IV, SIG 1003a

Please complete and return to the Human Resource Department by April 16, 2024

If interested in substituting, please inc		
Length of time in current position:		
School location:		
Current Position:(Please note if Elen	mentary or Special Education)	
Certification Status:		
Position applying for:		
Cell Phone:	-	
Home Address, Street, City, Zip Code:	:	
Name:		
Teacher Nurse	_ Clerical _ Security	
Please check appropriate box:		

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#### **ELEMENTARY EDUCATION SUMMER PROGRAM – 2024**

# EXTENDED LEARNING TIME PROGRAM WATSON WILLIAMS ELEMENTARY SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

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The purpose of this program is to provide Elementary Education activities in the Utica City School District for eligible students who attend Watson Williams Elementary School entering Grades 1-6 in the Fall 2023.

Dates of Program: July 1, 2024 – July 12, 2024 (Excluding July 4&5)

#### Vacancies for staff:

		Number of Hours	Number of Days	l otal Hours
•	8 Elementary teachers	4	9	288
•	4 Teacher Assistants	4	9	144
•	1 Security	4	9	36
•	1 Clerical	4	9*	36
•	1 Parent Liaison	4	9	36
			*Must work 4	days after last student day by
			contract.	

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Watson Williams Elementary School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

PLEASE DO NOT E-MAIL.

SEK/ss 4/2/24

# Application for all Staff



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#### **ELEMENTARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM WATSON WILLIAMS ELEMENTARY SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

#### Please complete and return to the Human Resource Department by April 16, 2024

Please check ap	propriate box:			
Teacher			Teacher Assistant	
Clerical			Security	
parent Liais	son			
Name:				
Home Address, St	reet, City, Zip C	ode:		
Cell Phone:				
Position applying	for:			
Certification Statu	s:			
Current Position:	(Please note if	Eleme	ntary or Special Education)	
School location:				
Length of time in	current position	n:		
If interested in sul	ostituting, pleas	se indic	ate dates available:	
Signature			Date	

# PLEASE POST



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#### **SECONDARY EDUCATION SUMMER PROGRAM – 2024**

# EXTENDED LEARNING TIME PROGRAM DONOVAN MIDDLE SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

\_\_\_\_\_\_

The purpose of this program is to provide Secondary Education activities in the Utica City School District for eligible students who attend Donovan Middle School entering Grades 7-8 in the Fall 2023.

Dates of Program: July 1, 2024 - August 31, 2024

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	14 Teachers	4.5	10	630
•	3 Teacher Assistants	3.5	10	105
•	1 Registered Nurse	3.5	10	35
•	1 Security	5	10	50
•	1 Clerical	4	10	40
•	1 Parent Liaison	3.5	10	35

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Donovan Middle School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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SEK/ss 4/2/24

## **Application for all Staff**



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## **SECONDARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM DONOVAN MIDDLE SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

#### Please complete and return to the Human Resource Department by April 16, 2024

Please check ap	propriate box:			
Teacher		Teacher Assistant	Clerical	
Security		Nurse	Parent Liaison	
Name:				
Home Address, S	treet, City, Zip C	Code:		
Cell Phone:				
Position applying	for:			
Certification Statu	ıs:			
Current Position:	(Please note if	Elementary or Special	Education)	
School location:				
Length of time in	current positior	n:		
If interested in sul	bstituting, pleas	se indicate dates availa	ble:	
Signature			Date	

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#### **SECONDARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM JOHN F. KENNEDY MIDDLE SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

\_\_\_\_\_\_

The purpose of this program is to provide Secondary Education activities in the Utica City School District for eligible students who attend John F. Kennedy Middle School entering Grades 7-8 in the Fall 2023.

Dates of Program: July 1, 2024 - August 31, 2024

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours
•	14 Teachers	4.5	10	630
•	3 Teacher Assistants	3.5	10	105
•	1 Security	5	10	50
•	1 Nurse	3.5	10	35
•	1 Clerical	4	10	40
•	1 Parent Liaison	3.5	10	35

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at John F. Kennedy Middle School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

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SEK/ss 4/2/24

### **Application for all Staff**



Sara E. Klimek Chief Human Resources Officer Phone (315) 792-2249 Fax (315) 792-4885

#### **SECONDARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM JOHN F. KENNEDY MIDDLE SCHOOL Funding: Title I, Title II, Title III, Title IV, SIG 1003a

#### Please complete and return to the Human Resource Department by April 16, 2024

Please check ap	propriate box:	
Teacher	Teacher Assistant	
Security	Clerical	
Nurse	Parent Liaison	
Name:		
	treet, City, Zip Code:	
Cell Phone:		
Position applying	for:	
Certification Statu	us:	
Current Position:	(Please note if Elementary or Speci	ial Education)
School location: position:available:	If interest	Length of time in current ted in substituting, please indicate dates
		Date
SIUHALUIE		Date

# PLEASE POST



Sara E. Klimek Chief Human Resources Officer

Phone (315) 792-2249 Fax (315) 792-4885

#### SECONDARY EDUCATION SUMMER PROGRAM - 2024

# EXTENDED LEARNING TIME PROGRAM PROCTOR HIGH SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

All Programs are pending State Education Department and Board of Education approval and subject to availability of funds and student enrollment.

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The purpose of this program is to provide Secondary Education activities in the Utica City School District for eligible students who attend Proctor High School entering Grades 9-12 in the Fall 2023.

Dates of Program: July 1, 2024 - August 31, 2024

Vacancies for staff:

		Number of Hours	Number of Days	Total Hours	
•	14 Teachers	4.5	10	630 120	
•	3 Teacher Assistants	4	10		
•	4 Security	5	10	200	
•	2 Clerical	4	10*	80	
•	Nurse	4	10	40	
•	Parent Liaison	4	10	40	
			*Must work 4 days after last student day		

<sup>\*</sup>Must work 4 days after last student day by contract.

#### Criteria for Selection of Staff:

- Minimum requirement of all teaching staff is appropriate New York State Certification
- Teachers who will be servicing students at Proctor High School in the Fall of 2023 will be given preference.

Salaries: As per contract

Qualified applicants should submit application (attached) to Sara E. Klimek, Chief Human Resources Officer by the close of business on **April 16, 2024** via FAX (315) 792-4885, mail or bring to Human Resource Department. If faxed, please retain a confirmation for your records.

PLEASE DO NOT E-MAIL.

SEK/ss 4/2/24

## **Application for all Staff**



Sara E. Klimek Chief Human Resources Officer Phone (315) 792-2249 Fax (315) 792-4885

## **SECONDARY EDUCATION SUMMER PROGRAM - 2024**

# EXTENDED LEARNING TIME PROGRAM PROCTOR HIGH SCHOOL

Funding: Title I, Title II, Title III, Title IV, SIG 1003a

Please check ap	propriate box	<b>:</b>						
Teacher			Teacher Assistant	Parent Liaison				
Clerical			Security	Nurse				
Name:								
Home Address, S	treet, City, Zip	Code:						
Cell Phone:								
Position applying	for:							
Certification Statu	ıs:							
Current Position: (Please note if Elementary or Special Education)								
School location:								
Length of time in	current positio	n:						
If interested in sul	bstituting, plea	se indic	cate dates available:					
Signature			Date					